



TKDNB Board Meeting October 2018

Meeting Minutes

October 14, 2018

I. Call to order

Called to order at 10:32 am on October 14, 2018 in Fredericton NB.

Quorum was confirmed by Shannon Payne. In attendance was Jamie Delisle (President), Allie Vaughan, Shannon Payne, Darin Wigley, Craig Doucet and Morgan March

II. Key outcomes

- a) President reported on the Taekwondo Canada AGM
- b) Financial documents to be prepared by Allan Morris will cost \$500.
 - i) Shannon Payne motions to pay Allan Morris \$500 to prepare TKDNBs annual financials. Seconded by Darin, all in favour. Motion carried.
- c) Tantramar Tigers TDK application.
 - i) Darin Wigley motioned to probationally accepted as a new school. Missing information is required within one year of registration. Seconded by Craig Doucet. All in favour. Motion carried.
- d) Sparring equipment needs a charger.
 - i) Jamie Delisle motioned to purchase a new charger. Seconded by Allie Vaughan. All in favour. Motion carried.

III. Open issues

- a) By-law change to be reviewed and discussed at upcoming AGM
- b) Funding programs for Gen 2 system
- c) Update the reimbursement policy for referee development (changes were tabled).



IV. Action items

- a) Add a button to main screen of the website for online registration (Shannon Payne).
- b) Automatically send out an email when new online registration is submitted (Shannon Payne).
- c) Confirm quorum for AGM (Jamie Delisle).
- d) Update logo and present for approval (Shannon Payne).
- e) Send out schedule for the Provincials (Ugo Dionne)
- f) Call insurance company for TKDNB to clarify if the physical location of the equipment needs to be on file or if it is covered because of policy (Shannon Payne).
- g) Create PowerPoint to help with troubleshooting the system (Shannon Payne and Craig Doucet).
- h) Amend the Referee Policy (Jamie Delisle)
- i) December 8, 2018 deadline to update Coaches Policy and send to board for final vote by the 15th of December (Jamie Delisle)
- j) Send by-law changes to membership for review before AGM (Shannon Payne).

V. Adjournment

Darin Wigley adjourned the meeting at 3:20pm, seconded by Morgan March.

Minutes submitted by: Shannon Payne