



TKDNB Board Meeting November 2018

Meeting Minutes

November 4, 2018

I. Call to order

Called to order at 10:02 am on November 4, 2018 in Grand Falls NB.

Quorum was confirmed by Shannon Payne. In attendance was Jamie Delisle (President), Allie Vaughan, Shannon Payne, Darin Wigley, Craig Doucet, Ugo Dionne, Pat Soucy and Morgan March

II. Key outcomes

- a) The last meeting held (October 2018) had people who were not registered at the time of the meeting. All items need to be revisited.
- b) Two new sensors are required, the cost is \$210 each refurbished and \$290 each new.
 - i) Jamie Delisle motioned to make a purchase of two more Gen1 receivers and if feasible refurbish two existing receivers. Seconded by Allie Vaughan, all in favour. Motion carried.
- c) 20/20 System, goal is to provide each of the registered school with a training system.
 - i) Allie Vaughan motioned to submit the application for the \$10,000 grant for the 20/20 armor system. Seconded by Morgan March, all in favour. Motion carried.
- d) Financial documents to be prepared by Allan Morris will cost \$500.
 - i) Shannon Payne motions to pay Allan Morris \$500 to prepare TKDNBs annual financials. Seconded by Jamie Delisle, all in favour. Motion carried.
- e) Tantramar Tigers TKD application.
 - i) Darin Wigly motioned to probationally accept as a new school. Missing information is required within one year of registration. Seconded by Craig Doucet, all in favour. Motion carried.
- f) Trailer repair required. Brakes, bearings, safety inspection replace one tire is a cost of \$492.45.



- i) Allie Vaughan motioned to reimburse Jamie Delisle \$492.45 for the trailer repairs. Seconded by Morgan March, all in favour (Ugo Dionne was absent from the vote). Motion carried.
- g) Rental Agreement for external use of equipment
 - i) Pat Soucey motioned to accept the rental agreement. Darin Wigley seconded, all in favour. Motion carried.
- h) Tournament application
 - i) Jamie Delisle motioned to accept the application for Pat Soucy to host a tournament on April 13, 2019. Seconded by Allie Vaughan, all in favour. Motion carried.

III. Open issues

- a) By-law change to be reviewed and discussed at upcoming AGM
- b) Funding programs for Gen 2 system
- c) Update the membership (changes were tabled).
- d) Education training for coaches and referees (changes were tabled).
- e) Website updates to include a section which would include explanations of what is available for seminars and training
- f) Committee is required to review policies and identify changes required.
- g) Subsidy forms received from Emmanuel Boudreau (Silver) was tabled until we can update the policy before next board meeting.

IV. Action items

- a) Review membership applications to see who has first aide. (Shannon Payne)
- b) Automatically send out an email when new online registrations are submitted. (Shannon Payne)
- c) Update logo and present for approval (Shannon Payne)
- d) Call insurance company for TKDNB to clarify if the physical location of the equipment needs to be on file or if it is covered because of policy. (Shannon Payne)
- e) Create Power Point to help with troubleshooting the system (Craig Doucet and Shannon Payne)
- f) Amend the Referee Policy (Jamie Delisle)



- g) December 8th, 2018 deadline to update Coaches Policy and send to board for final vote by the 15th of December. (Jamie Delisle)
- h) Prepare a membership package that will explain who we are and what we do. (Morgan March)
- i) Get quotes for trailer branding (Shannon Payne).
- j) Add the following on the website under Provincial Training “To request a provincial training at your school location, please contact us.” (Shannon Payne)
- k)

V. Adjournment

Jamie Delisle adjourned the meeting at 12:56pm, seconded by Morgan March.

Minutes submitted by: Shannon Payne