



## ***TKDNB Board Meeting July 2018***

### ***Meeting Minutes***

July 8, 2018

#### **I. Call to order**

Called to order at 1:07 pm on July 8, 2018 via teleconference.

#### **II. Roll call**

Jamie Delisle conducted a roll call. The following persons were present: President – Jamie Delisle, Vice President – Glenn Hale, Treasurer/Secretary – Shannon Payne, Craig Doucet, Morgan March, Ugo Dionne, Jeff Pollock, Pat Soucy

Not in Attendance: Gary Savoie, Darin Wigley, Sam Johnston, Laura Johnston

Quorum confirmed by Shannon Payne

#### **III. Key outcomes**

- a) Discussion regarding the True Score system, Provincial Training, Member Restructure and September meeting were added to the agenda.
  - i) Motioned by Jamie Delisle, seconded by Craig Doucet, all in favour. Motion carried.
- b) Banking documents will be changed to be sent to the current Secretary/Treasurers address.
  - i) Motioned by Jamie Delisle, seconded by Jeff Pollock, all in favour. Motion carried.
- c) Zoho One will be used to create a new website, online registration for members and maintaining the list of registered members and schools.
  - i) Motioned by Jamie Delisle, seconded by Morgan, all in favour. Motion carried.
- d) The next board meeting will be held on September 8<sup>th</sup>, 10:00am at JD Taekwondo in Moncton.
  - i) Jamie, Glenn, Shannon, Morgan, Pat and Craig all indicated they will be in attendance.



#### **IV. Open issues**

- a) Approval of the annual budget
- b) Membership restructure
- c) Provincial training days
- d) Master Kim Tournament has been tabled for the moment, will review when annual budget has been approved.
- e) Coaches Travel Policy to be updated, review will be required with the annual budget

#### **V. Action items**

- a) All board members are to sign and send the confidentiality document to Shannon Payne.
- b) Shannon to send a letter of direction to Jamie Delisle and Craig Doucet for signatures. This letter will direct the bank to change the mailing address of the documents to the current Secretary/Treasurer address.
- c) Shannon to send template for annual budget (using the current account balance) to all board members.
- d) Craig to reach out to Doug to inquire about possible funding options to help offset the cost of Gen2 system.
- e) Pat to write out explanation, benefits and limitations of the tiers. The draft is to be sent to board for review on or before July 21, 2018.
- f) Shannon to send current membership description from the bi-laws to board for comparisons to Action Item E.
- g) Jamie to reach out to Mandy, Charles and Jeremy regarding Referee Training days.
- h) Jamie to follow up on the requirement to reduce number of directors by one.
- i) Jamie to put together thoughts on documentation regarding rental fees for tournaments, this will be presented at the meeting in September

#### **VI. Adjournment**

Jamie Delisle adjourned the meeting at 3:07 pm, seconded by Pat Soucy.

Minutes submitted by: Shannon Payne